

Make it easy

Have everything ready before you go to “participate” tab

Have your church information (you can print paper survey if it is more convenient for filling in)

- Denomination (Faith Group)
- Total Church Membership
- Average Weekly Attendance
- Total Annual Operating Budget
- Capital Debt/Improvement Budget
- Church Building Square Footage
- Church Maintenance Budget
- Total Personnel Budget
- Number of Full-Time Ministerial Staff
- Number of Part-Time Ministerial Staff
- Number of Full-Time Non-Ministerial Staff
- Number of Part-Time Non-Ministerial Staff
- Percent pay increase last fiscal year
- Percent pay increase for this fiscal year
- Estimated percent pay increase next fiscal year
- In what month is pay typically adjusted?

PRINT THE PAPER JOB DESCRIPTIONS AND IDENTIFY THE ONES FROM YOUR CHURCH THAT WILL BE ENTERED

Know the salaries for those positions that you chose in the job descriptions.

- Ordained
- Average Years in Position
- Average Annual Salary
- Average Annual Insurance paid
- Average Retirement Fund Paid
- Self-Employment Tax Offset
- Average Reimbursed Expenses

Once you have all this at hand, it is easy to go online and fill it all in or use the paper forms and mail it in and let us enter the data for you.